Learning Outcome	Learning Method	Time Needed	Resources	Evidence of Learning (+date)
1. Use Blackboard to: Link learners to the wider world of the Internet	Utilize a web search for related sites that would fit well into my course material	One month	Blackboard development shell for one or more of my courses	At least three external links in each of my Blackboard courses. (February 2017) **COMPLETED 02/17/2017**
2. Use Blackboard to: Manage learner grades	Take Lynda.com course on managing grades in Blackboard	One month	Blackboard development shell for one or more of my courses	A grade book in each of my Blackboard shells. (January 2017 start of semester) **COMPLETED 01/10/2017**
3. Use Blackboard to: Collect and distribute exercises and assignment	1. Use Lynda.com workshop on collecting and distributing assignments in Blackboard using the Assignment feature 2. Post my assignments in the appropriate place in Blackboard	Five weeks, combined with other work	Blackboard development shell for one or more of my courses	Evidence of use of either digital drop box or the Assignments feature in Blackboard to collect and distribute an assignment. (February 2017) **COMPLETED 02/17/2017**
4. Create a statement of my teaching philosophy and how it influences my teaching style	1. Research the profession education sites to find links to useful articles on teaching styles and philosophies. 2. Identify role models and ask them to talk about their teaching philosophy	Two months	1. A number of my teaching colleagues	Written statement of my teaching philosophy and its impact on my teaching. (May 2017) **COMPLETED 03/30/2017 & updated in digital portfolio**

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